

Purchase of a musical instrument under the Assisted Instrument Purchase Scheme (AIPS)

To:

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(insert name of Finance Officer & address of the school or Music Service you are buying the instrument from)

From:

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.....
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(insert name and address of parent of guardian)

(insert date)

I wish to purchase a

(insert make & model of instrument to be purchased)

**for my child under the Assisted
Instrument Purchase Scheme (AIPS).**

**Howarth of London will invoice you for the instrument at the price of £..... including
VAT at 20%.**

**I understand I will be invoiced by the school/Music/Service for this instrument under this
scheme without the VAT, plus any administrative charges if required.**

The price without VAT is calculated by **dividing** the price including VAT by 1.20.

It is NOT calculated by taking 20% off the full price.

For example an instrument costing £200 including VAT has a price *excluding* VAT of £166.66,
not £160.00. The Howarth website lists prices including and excluding VAT.

Howarth of London

31 Chiltern Street, London, W1U 7PN (T: 020 7935 2407 E: sales@howarth.uk.com)

19 Buckingham Road, Worthing, BN11 1TH (T: 01903 239219 E: worthing@howarth.uk.com)

For reference, the instrumental teacher is

Yours sincerely,

(Please sign)

***Please send this form to the school or Music Service your child receives tuition from,
not to Howarth of London.***